





List the Supporting Evidence below:

EVIDENCE/SUPPORTING DOCUMENTS ATTACHED (Testamurs)	Tick below
Certificate:	<input type="checkbox"/>
Statement of Attainment:	<input type="checkbox"/>
Other:	<input type="checkbox"/>
DECLARATION	
<ol style="list-style-type: none"> <li>1. I declare that the information provided by me on this form is to the best of my knowledge true and correct</li> <li>2. I acknowledge that I have read and understood the National Recognition Policy and agree to abide by the policy</li> <li>3. I also understand and agree and consent that my personal information may be made available to Commonwealth and State agencies (e.g. ASQA, VRQA, DFEEST, DEST, DIAC) or their successors in connection with [insert RTO name] registration and/or compliance audits as required by legislation</li> <li>4. I hereby declare that all details in this application are true and accurate</li> <li>5. I understand that incomplete documentary evidence will not be processed</li> <li>6. I do hereby certify that this application has been completed by me personally</li> </ol> <p>Applicant Name: _____</p> <p>Applicant Signature: _____ Date: ____ / ____ / ____</p>	

### IMPORTANT

Please ensure you have attached all documentation in support of your application. If the evidence is incomplete or not compliant you will be advised by the Training Coordinator.

The Training Coordinator will review your application and contact you with written advice of the outcome within 10 business days of this application.

### Privacy

Your Privacy is very important to us; as such we have developed a Privacy Policy. The policy respects the privacy of staff, prospective staff, students, prospective students and employers by implementing the National Privacy Principles.

The National Privacy Principles (NPPs) in the Privacy Amendment (Privacy Sector) Act 2000 sets out how private sector organisations should collect, use, keep secure and disclose personal information. The principles give individuals a right to know what information an organisation holds about them and a right to correct that information if it is wrong.

Form: Application for National Recognition	Issue Date: 01 July 2016	Review Date: 01 July 2018
Developed By: Satya Indukuri	Authorized By: CEO	Version: 1.0
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We operate consistently with the National Privacy Principles and only collect the personal information that is necessary for the conduct of our business, and use that information in the manner for which it was intended.

<b>OFFICE USE ONLY</b>	
Application received by:	
Date application received:	
All evidence provided? [detail what is still required]	
Application approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No  If Not Approved, state the reason why:
Signature of Training Coordinator:	Date: ___ / ___ / ___