



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: Australia-Latin America Skills Development Pty Ltd

Date/s of audit: 8/12/17

Date report created: 14/12/2017



Organisation details

| | |
|----------------------------|--|
| Organisation's legal name: | Australia-Latin America Skills Development Pty Ltd |
| Trading name/s: | Australia-Latin America Training Academy |
| RTO number: | 40514 |
| CRICOS number: | N/A |

Audit team

| | |
|---------------|-----------|
| Lead auditor: | S. Foster |
| Assistant/s: | N/A |

Audit details

| | | |
|-----------------------------------|---|--------------------------|
| Application number/s: | RENVET0003368 | |
| Audit number: | AUDREC0007795 | |
| Audit reason: | Application - renewal | |
| Address of site/s visited: | Suite 1, Level 7, 190 Queen St, Melbourne | |
| Date/s of audit: | 8/12/2017 | |
| Organisation's contact for audit: | Satya Indukuri Satya.indukuri@alata.edu.au | RTO MANAGER 9670 8893 |

Original finding at time of audit

Audit finding: Compliant

Report completed by: S. Foster

| Practice | Standards for RTOs 2015 | Finding |
|------------------------------------|-------------------------------------|-------------|
| Marketing/Recruitment | 4.1 | Compliant |
| Enrolment | 5.1, 5.2, 5.3, 7.3 | Compliant |
| Support and Progression | 1.7 | Compliant |
| Training and Assessment | 1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20 | Compliant |
| Completion | 3.1 | Compliant |
| Regulatory Compliance / Governance | 2.3, 2.4, 8.2 | Not audited |

Summary of organisation and management structure:

- The registered training organisation is operated as a proprietary limited company. It is owned and operated by two directors.
- The organisation changed ownership as of 13 April 2016

Scope of registration:

- *BSB42615 Certificate IV in New Small Business*
- *CHCCCS009 Facilitate responsible behaviour*
- *CHCCCS024 Support individuals with autism spectrum disorder*
- *CHCECE028 Collaborate with families to plan service and supports*
- *CHCRP003 Reflect on and improve own professional practice.*

Suburb and state of all delivery locations:

- Training delivery is at Suite 1, Level 7, 190 Queen St, Melbourne.
- Following the acquisition of the RTO, the organisation sought to re-establish its operations via non-accredited delivery of customised units of competency. That is, *CHCCCS009 Facilitate responsible behaviour*, *CHCCCS024 Support individuals with autism spectrum disorder*, *CHCECE028 Collaborate with families to plan service and supports* and *CHCRP003 Reflect on and improve own professional practice*. Customisation was necessary to ensure the relevance of skills and knowledge for its offshore client, the Ecuadorian Government and the cultural context of Ecuador.
- Development of this non-accredited skill set has been the focus of the RTO's activities since acquiring the RTO in 2016. The development process has involved extensive consultation with the Ecuadorian Government (letter of intention attached) and collaboration with staff at the University of Melbourne; Cuenca University (public university in Cuenca, Ecuador), San Francisco University (private university in Quito, Ecuador), De las Americas University (private university in Quito, Ecuador), Fundacion Reina de Quito (private non-government organisation), Catholic University (Uruguay), Australian Embassy in Chile (contact Mr Robert Ferguson), University of Melbourne (contact Mr Kailesh Gunesh, see attached letter from Dr John Polesel), Shine program (contact Dr Carl Parson) and Katandra Specialist School (Mr Bruce McPhee).
- Further consultation was conducted with the Victorian government (Mr Richard Hancock and Ms Emma Lawrence, Regional Specialists on the Americas and Europe, International Coordination Office, Trade Victoria, Department of Economic Development, Jobs, Transport and Resources); Mr Kaz Harris Brown, Business manager – Educational delivery, TAFE Skills Tech.
- The non-accredited program is directed to assisting teachers to cater for the needs of children with disabilities.
- Now that the RTO has developed its non-accredited program it is directing its efforts to delivery of the units as well as delivery of the *BSB42615 Certificate IV in New Small Business in Australia in 2018*.

Third party usage:

- N/A

Core clients/target groups:

- Owner/operators of recently established small business enterprises.
- Educators providing support to learners with disabilities

Training Revenue (Funded or fee for service):

- Fee-for-service.

Total number of current enrolments as at audit date:

- 0

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided directly by Australia-Latin America Skills Development Pty Ltd to ASQA
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Australia-Latin America Skills Development Pty Ltd conducted on 8 December 2017.
- Other publically available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

| Code | Training products | Mode/s of delivery / assessment* | Current enrolments |
|-----------|--|----------------------------------|--------------------|
| BSB42615 | Certificate IV in New Small Business | Face-to-face | 0 |
| CHCCCS009 | Facilitate responsible behaviour | Face-to-face | 0 |
| CHCCCS024 | Support individuals with autism spectrum disorder | Face-to-face | 0 |
| CHCECE028 | Collaborate with families to plan service and supports | Face-to-face | 0 |
| CHCPRP003 | Reflect on and improve own professional practice | Face-to-face | 0 |

Interviewees

| Name | Position | Training products |
|-----------------------|------------------|--|
| Satya Indukuri | RTO Manager | N/A |
| Satnam Singh | Director | N/A |
| Prabhakar Agirata | Internal Auditor | N/A |
| Elena Tihaya-Tishenko | Trainer/assessor | CHCCCS009, CHCCCS024, CHCECE028, CHCPRP003 |

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting a non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners